

**Elkton-Pigeon-Bay Port Laker School
Board of Education Regular Meeting
July 23, 2018
(Approved Minutes)**

President Tate called the meeting to order at 6:00 p.m. in Laker High School Room 205. The Pledge of Allegiance was recited.

Members Present: Heath Krohn, Keith Hatfield, Matt Horton, Todd Tate, Tyler Williams, Dana Reiter, and Mary Frances Tait.

Members Absent: none

Public Participation There was no indication from the Public to address the Board at this time. Ample time was allotted.

Designation of: Depositories for the District Funds: Moved by Tait, seconded by Reiter, that Thumb National Bank and Michigan School District Liquid Assets Fund (MiLAF) be designated as depositories for district funds. Motion passed unanimously. **Publication of Record:** Moved by Reiter, seconded by Tait, that the Huon Daily Tribune and the Weekly View be designated as publications of record for the district. Motion passed unanimously. **Legal Counsel:** Moved by Tait, seconded by Hatfield, that Thrun Law P.C. be retained as legal counsel for the Board and Bruce Bigham as Labor Consultant. Motion passed unanimously. **Execution of President, Vice President, Treasurer, Secretary and Superintendent's Bond:** Moved by Tait, seconded by Hatfield, that the President, Vice President, Treasurer, Secretary and Superintendent be bonded in the amount of \$20,000. Motion passed unanimously. **Coordinator of Elections:** Moved by Tait, seconded by Hatfield, that Cheryl Sturm, Administrative Assistant, be delegated the duties of coordinating school elections for the district, coordinating the school elections with the county and township clerks for the district. Motion passed unanimously. **Authorization to Post Meetings:** Moved by Reiter, seconded by Hatfield, that the Superintendent and his Administrative Assistant be authorized to post official notices of meetings of the Board of Education. Motion passed unanimously. **Designation of Fiscal Agent for Internal Account:** Moved by Williams, seconded by Horton, that Angie Dubs be authorized and bonded as fiscal agent for the internal checking accounts. Motion passed unanimously. **Authorization for Financial Transactions:** Moved by Tait, seconded by Horton, to name Mike Klosowski, Chief Financial Officer as the authorized signer for all depository accounts at Thumb National Bank. Further, it is recommended to give Chief Financial Officer, Mike Klosowski the authority to request financial information from all account relationships for E.P.B.P. Laker Schools. He may obtain this information by phone, in person, or via internet banking. He continues to have the authority to authorize wire transfers to designated recipients and maximum limits as previously approved. Motion passed unanimously. **Regular Meeting Dates for 2018-2019:** Moved by Tait, seconded by Horton, that the Board hold its regular meetings during the 2018-2019 school year on the third Monday of each month, beginning at 6:00 p.m. in the Laker High School Room 205. Motion passed unanimously.

Approval of Regular/Special Minutes Tait moved with support from Krohn to approve the minutes dated June 25, 2018. Motion passed unanimously..

Treasurer's Report Treasurer Krohn reported bills to be paid for June 2018 totals to be: General Fund bills, \$54,604.09; Food Service bills, \$246.50; Technology Capital Bond, \$96,876.11; Krohn moved to approve the Treasurer's report as presented with support from Reiter. Motion passed unanimously.

Consent Agenda Tait moved with support from Krohn to approve the Consent Agenda as presented with the addition under "Other Business- 2018 School Building and Site Bond Board Resolution" and under "Personnel – 5. Don Manchester resignation, 6. Stephanie Segroves – theater advisor". Motion passed unanimously.

Personnel Good presented a list of recommended coaches for the Fall Sports. The Board reviewed the list, a few questions presented and answered. Hatfield moved with support from Horton to approve the hires of Varsity Football- Steve VerBurg- Head Coach, Ron Dubs- Assistant Coach, Varsity/JV Football- Steve McIntosh, Head Junior Varsity Football- Tyler Scharf, Asst. JV Football- David Snider. Junior High Football- Cameron Lackie and Craig Sears. Varsity/Junior High Cross-Country- Mike Klosowski. Varsity Soccer- Chad Craig. Varsity Volleyball – Renee Repkie. Junior Varsity Volleyball – Taylor Breault. Freshman Volleyball – TBD. 7th Grade Volleyball – Josh Fritch, 8th Grade Volleyball- Karen Smith and Program Volunteer Coach- Eric Wissner. Motion passed unanimously. 2. Changes to Title and At-Risk funding presented and discussed, Krohn moved with support from Tait to approve posting and hiring of qualified Intervention Specialist. Motion passed unanimously. 3. Enrollment discussed of DK class, Tait moved with Reiter support to approve the additional hire as needed to accommodate the enrollment numbers of DK. Motion passed unanimously. 4. Dickens announced the Farm to School Grant of \$100,000 covering the hire of additional food service worker to process fresh fruits. Tait moved with support from Horton to approve a hire of additional food service worker to process fresh fruits. Motion passed unanimously. 5. Keim announced the resignation letter from Don Manchester. Tait moved with support from Hatfield to accept the resignation letter from Don Manchester with much regret. Motion passed unanimously. 6. Stephanie Segroves: Keim recommended the hire of Segroves as theater advisor. Tait moved with support from Reiter to approve the hire of Segroves as theater advisor. Motion passed unanimously.

District Calendar Good presented a district calendar. He explained the recommendation of moving the commencement date. Many questions were asked. Krohn moved with support from Hatfield to approve the moving of Commencement from Sunday, June 2 to Friday, May 24, 2019. Motion passed unanimously.

Bond Financing CFO Klosowski introduced Matt Hyzer of Hutchinson, Shockey, Erley & Co presented a summary of actual financing for the 2018 School Building and Site Bonds. Many questions were asked by the Board. Projected savings reviewed. Tait moved with support from Hatfield to approve the 2018 School Building and Site Bond – Board Resolution as presented. Motion passed unanimously.

Building Projects Keim explained the projected projects related to the recent bond. Questions were asked and in detail, answered.

Administrator Time There was no further information added or highlighted to the written administrator's reports. Keim thanked the administration staff present for taking time out of their summer schedule to attend the meeting.

Closed Session Tait moved with support from Reiter to move into closed session for the purpose of Superintendent's midyear progress check. Rollcall yielded: Hatfield, yes; Krohn, yes; Reiter, yes; Williams, yes; Horton, yes; Tate, yes; and Tait, yes. Motion passed unanimously. The Board moved into closed session at 6:48 p.m.

The Board returned to open session at 7:04 p.m. With no further business before the Board, Tait moved with support from Reiter to adjourn the meeting. Motion passed unanimously. The meeting was adjourned at 7:05 p.m.

Respectfully submitted-

Mary Frances Tait, Board of Education Secretary