

Elkton-Pigeon-Bay Port Laker School  
Board of Education Regular Meeting  
July 18, 2022  
(Approved Minutes)

President Tate called the meeting to order at 6:00 p.m. in Room 205. The Pledge of Allegiance was recited.

Members Present: Joel Fritz, Hans Eichler, Tyler Williams, Todd Tate.

Members Absent: Mary Frances Tait, Paul Scaddan, Heath Krohn

Approval of Regular Minutes Williams moved with support from Fritz to approve the minutes dated June 27, 2022. Motion passed unanimously.

Designation Of Moved by Eichler seconded by Williams that Thumb Bank, Frankenmuth Credit Union, and Michigan School District Liquid Assets Fund be designated as depositories for district funds. Motion passed unanimously. Moved by Fritz, seconded by Eichler that the Huron Daily Tribune and the Weekly View be designated at publications of record for the district. Motion passed unanimously. Moved by Williams seconded by Fritz that Thrun Law P.C. be retained as legal counsel for the Board and Bruce Bigham as Labor Consultant. Motion passed unanimously. Moved by Eichler seconded by Williams that the President, Vice-President, Treasurer, Secretary and Superintendent be bonded in the amount of \$20,000. Motion passed unanimously. Moved by Fritz seconded by Eichler that Marla Fox, Administrative Assistant, be delegated the duties of coordinating school elections for the district with the county and township clerks. Motion passed unanimously. Moved by Williams seconded by Fritz that Superintendent Keim and his Administrative Assistant be authorized to post official notices of meetings of the Board of Education. Motion passed unanimously. Moved by Eichler seconded by Williams to name Mike Klosowski, Chief Financial Officer as the authorized signer for all depository accounts at Thumb Bank. Further, it is recommended to give CFO Klosowski the authority to request financial information from all account relationships for E.P.B.P. Laker Schools. He may obtain this information by phone, in person, or vial internet banking. He continues to have the authority to authorize wire transfers to designated recipients and maximum limits as previously. Approved. Motion passed unanimously.

Regular Meeting Dates for 2022-2023 Moved by Fritz seconded by Williams that the Board hold its regular meetings during the 2022-2023 school year on the third Monday of each month, beginning at 6:00 P.M. in the Laker High School Room 205. Motion passed unanimously.

Treasurer's Report Williams reported bills to be paid for July 2022 totals to be: General Fund bills, \$43,839.61; 2018 Sinking Fund, \$75,196.63; 2019 Capital Projects Fund, \$2,895.01; 2018 Deb Service Fund, \$500.00. Williams moved to approve the Treasurer's report as presented with support from Fritz. Motion passed unanimously.

Acceptance of Agenda Eichler moved with support from Williams to approve the agenda as presented. Motion passed unanimously.

Public Participation Ample time was allotted for public participation. There was no indication from the public to address the Board at this time.

Personnel Resignations: Steve VerBurg submitted a letter of resignation. Fritz moved, seconded by Williams to accept Steve VerBurg's resignation with regrets and best wishes. Motion passed unanimously. Amber Turner submitted a letter of resignation. Williams moved, seconded by Fritz to accept Turner's resignation with regret. Motion passed unanimously. Hiring: Williams moved, seconded by Eichler to follow the recommendation of using ESSER-3 funds to hire Brittany Asmondy as HS Special Education teacher for the 2022-2023 school year. Motion passed unanimously. There was a recommendation to hire Jodi Bender as GSRP Lead Teacher. Williams moved, seconded by Fritz to hire Bender as GSRP Lead Teacher. Motion passed unanimously. Recommendations received for GSRP Teacher Assistants, Eichler moved, seconded by Williams to approve the hires of Stephanie Steinman and Jennifer Schumacher as GSRP Teacher Assistants. Motion passed unanimously. New Employee Handbook: Williams moved, seconded by Eichler to approve the GSRP Employee Handbook as presented. Motion passed unanimously. New Student Handbook: Fritz moved, supported by Williams to approve the GSRP Student Handbook as presented. Motion passed unanimously. Handbook Amendment: Eichler moved, seconded by Fritz to approve a base wage amendment of \$15/hour to the Food Service Employee Handbook. Motion passed unanimously. Substitute Teacher Rates: wages were discussed and the competitiveness in the area. Williams moved, seconded by Fritz to approve the increases in substitute teacher wage schedules as presented. Motion passed unanimously.

NEOLA Policy Update The second reading revealed no concerns from the Board. Fritz moved, seconded by Eichler to approve the second reading of NEOLA policy updates as proposed by the Policy Committee. Motion passed unanimously.

Administrative Time Full, very detailed reports from the administrative team were included in the Board Packets for review before the meeting. Administrators were given the opportunity to highlight their reports.

Adjournment, with no further business before the Board, Williams moved, seconded by Eichler to adjourn the meeting. Motion passed unanimously. The meeting was adjourned at 6:45 P.M.

Respectfully Submitted-  
Hans Eichler, Board of Education Trustee