

Elkton-Pigeon-Bay Port Laker School
Board of Education Regular Meeting
July 17, 2023
(Approved Minutes)

President Tate called the meeting to order at 6:00 P.M. in Room 205. The Pledge of Allegiance was recited.

Members Present: Todd Tate, Tyler Williams, Joel Fritz, Paul Scaddan, and Hans Eichler.

Members Absent: Tom Ziel and Mary Frances Tait

Designation Moved by Williams seconded by Scaddan that Thumb Bank, Frankenmuth Credit Union, and Michigan School District Liquid Assets Fund be designated as depositories for district funds. Motion passed unanimously. Moved by Fritz, seconded by Williams that the Huron Daily Tribune and the Weekly View be designated as publications of record for the district. Motion passed unanimously. Moved by Scaddan seconded by Fritz that Thrun Law P.C. be retained as legal counsel for the Board and Bruce Bigham as Labor Consultant. Motion passed unanimously. Moved by Williams seconded by Scaddan that the President, Vice-President, Treasurer, Secretary and Superintendent be bonded in the amount of \$20,000. Motion passed unanimously. Moved by Fritz seconded by Williams that Marla Fox, Administrative Assistant, be delegated the duties of coordinating school elections for the district with the county and township clerks. Motion passed unanimously. Moved by Scaddan seconded by Fritz that Superintendent Keim and his Administrative Assistant be authorized to post official notices of meetings of the Board of Education. Motion passed unanimously. Moved by Williams seconded by Scaddan to name Mike Klosowski, Chief Financial Officer as the authorized signer for all depository accounts at Thumb Bank. Further, it is recommended to give CFO Klosowski the authority to request financial information from all account relationships for E.P.B.P. Laker Schools. He may obtain this information by phone, in person, or vial internet banking. He continues to have the authority to authorize wire transfers to designated recipients and maximum limits as previously. Approved. Motion passed unanimously.

Regular Meeting Dates for 2023-2024 Moved by Fritz, seconded by Williams, that the Board hold its regular meetings on the third Monday of each month, beginning at 6:00 P.M. in the Laker High School Room 205. Motion passed unanimously.

Approval of Regular Minutes Fritz moved with support from Williams to approve the minutes dated June 26, 2023. Motion passed unanimously.

Treasurer's Report Treasurer Williams reported bills to be paid for July 2023: General Fund bills totaling \$49,009.19. Williams moved, supported by Scaddan to approve the Treasurer's Report as presented. Motion passed unanimously.

Acceptance of Agenda Fritz moved with support from Scaddan to approve the agenda as presented. Motion passed unanimously.

Public Participation Ample time was allotted for the Public to address the Board, there was no indication from the Public to address the Board at this time.

Personnel Keim announced the receipt of resignation letter from Mark Estelle. Scaddan moved, supported by Fritz to accept Estelle's resignation with regret and best wishes. Motion passed unanimously. It was reported to the Board, the selection of Eric Boyd to fill the open custodial position. Williams moved, supported by Eichler to approve the hiring of Eric Boyd as custodian. Motion passed unanimously. Keim reported that a Tentative Agreement with the teacher on a 1-year agreement. Williams moved, supported by Scaddan to approve the 2023-2024 Teacher contract as presented. Motion passed unanimously. Fritz moved, supported by Williams to approve the 2023-2024 Paraprofessional Contract as presented. Motion passed unanimously. Discussion of Handbook Updates led to Williams moving, supported by Scaddan approved all Employee Handbook updates. Motion passed unanimously.

Freshmen Sex Education Proposal Keim gave a quick reminder to the Board of last month's report related to the Freshmen Sex Education Proposal. Scaddan moved, supported by Fritz to approve the freshmen sex education curriculum, Choosing the Best, for the 2023-2024 school year. Motion passed unanimously.

Innovation Center Lift Project Keim reported Hendrick handled the bidding process for installation of an elevator lift in the Innovation Center. Sinking funds would be used. Scaddan moved, supported by Fritz to approve IC lift contract to Booms Construction as presented. Motion passed unanimously.

Sale of Bonds (2015 Technology/Bus Bonds Series C) CFO Klosowski explained the recent sale of the bonds. Williams moved, supported by Scaddan to approve the resolution for the 2023 School Technology and Bus Bonds, Series C, to the low interest rate bidder. Motion passed unanimously.

Administrator Time Written Administrator reports were included in the Board packets. Administrators were given the opportunity to verbally highlight their reports.

With no further business before the Board, Williams moved with support from Fritz to adjourn the meeting. Motion passed unanimously. The meeting was adjourned at 7:00 P.M.

Respectfully submitted –

Hans Eichler, Board of Education Acting Secretary