

Elkton-Pigeon-Bay Port Laker School
Board of Education Regular Meeting
August 21, 2023
(Approved Minutes)

President Tate called the meeting to order at 6:00 P.M. in Room 205. The Pledge of Allegiance was recited.

Members Present: Todd Tate, Tyler Williams, Joel Fritz, Paul Scaddan, Hans Eichler, Tom Ziel, Mary Frances Tait, Student Representative, Heidi Keim.

Members Absent: none.

Approval of Regular Minutes Tait moved with support from Ziel to approve the minutes dated July 17, 2023. Motion passed unanimously.

Treasurer's Report Treasurer Williams reported bills to be paid for August 2023 totals are General Fund bills, \$71,604.19; Payroll/Liabilities: (Food Service to General Fund), \$13,286.51, 2019 Debt Service Fund, \$500.00; Tech Bond-Capital Projects, \$11,915.00 Williams moved to approve the Treasurer's report as presented supported by Fritz. Motion passed unanimously.

Acceptance of Agenda Tait moved with support from Scaddan to approve the agenda as presented. Motion passed unanimously.

Public Participation Many cards were turned in to request to speak in public participation. Secretary Tait made note verbally that all were a request to address thoughts on Band issues. Some waived their call to speak.

Personnel VerBurg announced the recommendation of Sarah Haag to fill a Special Education position in the Elementary. Williams moved, seconded by Tait to approve the hire of Haag. Motion passed unanimously. VerBurg gave recommendation to hire Heather Sting to fill the vacant 5th grade position. Scaddan moved, seconded by Ziel to approve the hire of Sting. Motion passed unanimously. Keim reported the recommendation to hire Joshua Tobias as full-time substitute teach for the district. Fritz moved, seconded by Williams to approve the hire of Tobias as full-time substitute for the district. Motion passed unanimously. The recommendation to hire Jody Muntz to fill a new role of GSRP Aide was received. Ziel moved, seconded by Williams to approve the hire of Muntz. Motion passed unanimously. A recommendation to hire Ryan Damm as half-time custodial role was made. Tait moved with support from Eichler to approve the hire of Ryan Damm as half-time custodian. Motion passed unanimously. AD Comai presented a Fall Sports Roster. Football: Head Coach – LaVasseur, assistant/JV Dubs, Warneck, Snider, Wissner, Wissner, Kosinski; MS Lackie and Sanchez. Soccer: Head Coach – Maurer, MS Orlik. Cross Country: Head Coach - Klosowski. Volleyball: Head Coach – A. Lackie, JV Bruce, 9th Grade Sears, MS Sting and Kady. Scaddan moved, seconded by Tait to approve the Fall Coaches Roster. Motion passed unanimously. Contract renewal for the administrative group was presented. Williams moved, seconded by Scaddan to approve the 2-year Administrative Contract, per guidelines in the Administrative Employee Handbook with expiration on June 30, 2025. Motion passed unanimously. Handbook update for GSRP Employee Handbook was presented to include GSRP Aide and address some outdated language. Tait moved, seconded by Eichler to approve

the update to the GSRP Handbook as presented. Motion passed unanimously. Leave request: an explanation of request was presented by Keim. Fritz moved with support from Ziel to approve the leave request. Motion passed; Tait voted “no”.

Proposed Athletic Codebook Change Comai presented the changes to the Athletic Codebook. Discussion and explanation ensued the presentation. Tait moved, seconded by Eichler to approve the changes to the Athletic Codebook. Motion passed unanimously.

Proposed Changes to HS Student Handbook Good explained the changes and reasonings. Scaddan moved, seconded by Ziel to approve the HS Student Handbook changes. Motion passed unanimously.

Administrator Time The Administrators provided well detailed reports of their departments. Administrators were afforded the time to highlight their reports.

With no further business before the Board, Williams moved, seconded by Scaddan to adjourn the meeting. Motion passed unanimously. The meeting was adjourned at 6:56 P.M.

Sincerely Submitted –

Mary Frances Tait, Board of Education Secretary