

**Elkton-Pigeon-Bay Port Laker School**  
**Board of Education Regular Meeting**  
**May 20, 2024**  
**(Approved Minutes)**

President Williams called the meeting to order at 6:00 P.M. in room 205 of Laker High School. The Pledge of Allegiance was recited.

Members Present: Tom Ziel, Tyler Williams, Joel Fritz, Paul Scaddan and Mary Frances Tait.

Members Absent: Todd Tate and Hans Eichler.

Approval of Regular Minutes Tait moved with support from Fritz to approve the minutes dated April 15, 2024 as presented. Motion passed unanimously.

Treasurer's Report Treasurer Fritz reported bills to be paid for March 2024 as: General Fund \$91,438.20; Food Service \$7,795.00; Payroll/Liabilities (Food Service to General Fund Transfer) \$36,198.14; 2018 Sinking Fund \$36,096.50. Fritz moved with support from Ziel to approve the Treasurer's Report as presented. Motion passed unanimously.

Acceptance of Agenda Tait moved with support from Scaddan to accept the agenda as presented. Motion passed unanimously.

Public Participation No cards were presented to the Board and no further indication from the public was noted. Ample time was allotted.

Personnel Good presented the recommendation of Lora Aldrich as Secondary Band and Music Teacher for the 2024-2025 school year. Fritz moved with second from Ziel to approve the hire of Aldrich as Secondary Band and Music Teacher. Motion passed unanimously. A retirement letter was received from Cathy Steele. Tait moved with second from Scaddan to accept the retirement of Cathy Steele. Motion passed unanimously. Karen Smith submitted a letter of retirement. Tait moved with second from Ziel to accept the retirement letter from Smith. Motion passed unanimously. Keim reported the administrative team members each received a Highly Effective evaluation this year. Scaddan moved with second from Fritz to approve a 2-year renewal for all administrative contracts, expiring June 30, 2026, with compensation details to be finalized at the June 2024 Board Meeting. Motion passed unanimously. AD Comai submitted the Fall Sports Roster. The Board reviewed the roster. Notes were made that the roster remained the same from Fall of 2023. Tait moved with second from Ziel to approve the Fall 2024 Sports Coach Roster. Motion passed unanimously.

HISD Budget Presentation CFO Klosowski reviewed the HISD budget proposal for 2024-2025 with the Board. There were no concerns expressed. Tait moved with second from Scaddan to accept the 2024-2025 HISD Budget Resolution as proposed. Motion passed unanimously.

NEOLA Policy Update Tait reported that there were no concerns from the Board Members identified concerning the first reading of NEOLA Policy Update 38-2. Tait moved with second from Scaddan to approve the first reading of NEOLA Policy Update 38-2. Motion passed unanimously.

Date Change for June Board Meeting Keim led the discussion of moving the June Board Meeting to Wednesday, June 26, 2024 to allow the business office additional time to finalize the books and payroll for the current fiscal year. Tait moved with second from Fritz to approve the request to move the June School Board Meeting to Wednesday, June 26, 2024, along with the annual Truth in Taxation Hearing at 5:45 P.M., with proper postings and public notifications as required. Motion passed unanimously.

Administrative Time Detailed reports were included in the Board Packets. The individual administrators were given the opportunity to highlight their written reports.

With no further business before the Board, Fritz moved with support from Scaddan to adjourn the meeting. Motion passed unanimously. The meeting was adjourned at 6:45 P.M.

Respectfully Submitted –

Mary Frances Tait, Board of Education Secretary